## Use of Facilities Addendum - Funerals

## **FUNERALS**

- 1. Base fee of \$1000:
  - a. Includes Sanctuary and Foyer, and gymnasium/kitchen for reception following the service;
  - b. Sound/video tech, and security are included;
  - c. Food cost is in addition to the base fee and the responsibility of the renter;
  - d. Catering may be provided upon request.
- 2. Note that DC does not provide pastoral services or musicians. Special arrangements must be made if those are required.
- 3. All events require **50% down** at time of booking, with the remainder being paid in full, 30 days in advance of the event. In case of cancellation, all monies will be refunded if cancellation occurs more than 30 days prior to the event. If less than 30 days, the security deposit will be forfeited. In event of exigent circumstances, the booking agent will use his/her discretion regarding refunds.

